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# Northcote Primary School Newsletter

Issue 9 · 16 Jun 2023

*Collaborative Learning in a Community that Cares*

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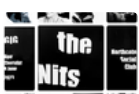
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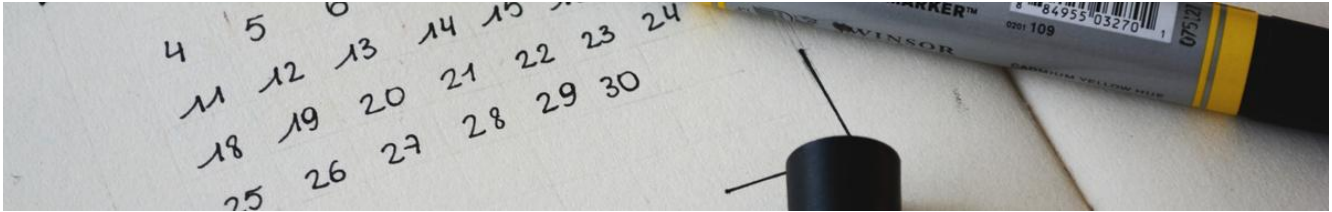
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Our Proud Sponsor



THE BUSINESS END OF SCHOOL LIFE



# Dates to Remember

## Just a little reminder

Our school gates are unlocked at 8.45am each morning to allow students to enter. The yard is not supervised before this time.

Students can enter classrooms from 8.45am each day. The gates are again locked at 9.00am when the bell goes. The gates are unlocked again at 3.20pm and are locked by 3.45pm.

## Term 2

- Mondays Assembly 9.10am
- June - Prep 2024 Enrolments Forms completed and returned.
- Saturday 17th June - NPS Working Bee
- Tuesday 20th June - World Refugee Day
- Thursday 22nd June - Reports go live!
- Friday 23rd July - Final day of Term 2 - early dismissal 2.30pm

## Term 3

- Monday 10th July - Term 3 begins
- **Grade 3/4 Swimming-Week 1** Monday 10th to Friday 14th July (everyday)  
**Week 2** Monday 17th, Tuesday 18th & Thursday 20th July



Wednesday 21st June	7pm - School Council Meeting
Wednesday 12th July	6pm - Environment Sub Committee meeting 7pm - Education Sub Committee meeting
Wednesday 19th July	6pm - Finance Sub Committee meeting 7pm - Community Sub Committee meeting
Wednesday 26th July	7pm - School Council meeting
Wednesday 16th August	6pm - Environment Sub Committee meeting 6pm - Environment Sub Committee meeting
Wednesday 23rd August	6pm - Finance Sub Committee meeting 7pm - Community Sub Committee meeting
Wednesday 30th August	7pm - School Council meeting
Wednesday 4th October	6pm - Environment Sub Committee meeting 7pm - Education Sub Committee meeting
Wednesday 11th October	6pm - Finance Sub Committee meeting 7pm - Community Sub Committee meeting
Wednesday 18th October	7pm - School Council meeting
Wednesday 22nd November	6pm - Environment Sub Committee meeting 7pm - Education Sub Committee meeting
Wednesday 29th November	7pm - Community Sub Committee meeting
Monday 4th December	6pm - Finance Sub Committee meeting
Wednesday 6th December	7pm - School Council meeting





# Greetings from Shaun

## Working Bee

This is the final call out for volunteers because tomorrow is the day, Saturday the 17th June, from 12pm to 3pm.

If you intend on helping out on the day please don't forget to bring gloves and personal tools. Some of the jobs we are hoping to get done, will be gardening on the block, planting seedlings in the garden boxes, leaf blowing, tidying the gardens, weeding and cleaning the sand pit.

Any of those jobs take your fancy? Then join us for the Working Bee tomorrow, the more people the merrier.

## Landscaping Works

I have been working with the Departments Provision and Planning unit and the Victorian School Building Authority (VSBA), and I am happy to report that our landscaping project has progressed to the next stage of planning.

We are currently working with our case manager from the VSBA who will lead us through the project. We are in the process of engaging DET vetted landscape architects who will put together a schematic design that will then form part of the next stage of our submission. Once the VSBA has approved the next stage of our business case, the project will be advertised and go out to tender. Due to the scope of the works to be completed, this will be managed by the VSBA through consultation with me on behalf of the school.

To give you all a rough timeline, I am hoping that we will be in a position to commence construction by the end of this year or early in 2024.

I will keep you updated via the school newsletter as we progress through the stages of work.

## Student Reports and Parent Teacher Conferences

Student reports will be available to access on Compass next week from Thursday the 22nd of June . Parents and guardians will be able to log into Compass to view your child's report for semester one. It is a really good idea that you check your Compass account information and log-in credentials beforehand to ensure easy access. If there are any issues, please contact the office for assistance.

Parent Teacher Conferences will be held on Wednesday the 19th of July. This is the second week of Term 3. To support this important opportunity, the students will be dismissed at 12pm. OSH will be available for parents and guardians to register their children from this time.

Mid-year parent-teacher conferences are a valuable opportunity to discuss a student's progress with parents, celebrate achievements, identify areas of improvement, and collaborate to create a plan for continued success. During these conferences, teachers can provide specific feedback on academic and behavioral performance, share insights into learning and offer suggestions for ways parents can support this learning at home. This two-way conversation is essential for building a strong partnership between teachers and families, and ensuring that every student has the resources and support they need to thrive.

## Pasta Fundraiser

The Northcote Community Sub Committee would like to shout-out a big thank you to all those who supported this fundraiser- who doesn't love pasta!

The money raised will go towards building a new bike shed and some new musical instruments for the Music program.

And a great big thank-you to Lucy Sinclair for taking on the task of key organiser and pasta order spreadsheet navigator!

## School Production

Our wonderful music teacher Anita is well into the planning of our bi-annual Whole School Production and I have even heard whispers that the students have started rehearsing their acts.

So while we will send your more information around ticketing and show times next term, we don't want anyone to miss out! Please make sure you save the date, Thursday the 14th September.

## Parent Battle of the Bands

A great big thank-you for everyone who bought a ticket and attended the Northcote Social last week to support the Parent Battle of the Band and raise money for our school music program. A very special thank-you to Jude, Jason, Bianca, Laura, Matt, Patsy and Steve who really did our school and the community proud.

I would also like to send out an enormous thank-you to Jasmin for the hardwork and persistence she put in to making the Northside Parent Battle of the Bands happen.

## School Review

Thank you to everyone who participated and provided feedback as part of our school review over the last couple of weeks. We really appreciate your contribution and input. Your thoughts and suggestions have been invaluable as we work towards setting our goals, strategies and targets for the school for the next four years and as we work towards providing the best possible education for our students.

I would like to acknowledge the hard work that Martin Winfield, our school reviewer, undertook to support the school and community through this process. I look forward to receiving the report from Martin in (approximately) six weeks. Please note that the public component of this report will be made available on the school website.

A great big thank you to Steve Meade, Principal of Brighton Primary School, and Megan Dell, Principal of Richmond Primary School, who stepped into the important role of challenge partners even though it meant a considerable amount of time out of their own schools. Another special thank you to Jane Greig-Hancock (SEIL), Alex Fonstin (EIL) and Leona Smith (Student Excellence Division) who also supported the review process and our school based staff Bale, Bec, Natalie and Anita who rounded out the review panel.

I also need to acknowledge the staff at Northcote Primary who did an absolutely incredible job, were flexible with timetable changes, open and honest, invited us into their classrooms and team meetings and contributed in such a positive way to the review process . It was a busy time, but in true Northcote spirit, everyone worked together to make it happen.

We value your continued support and cooperation as we strive towards our next strategic plan. Thank you again for your commitment to our school community.

## Sports Gala Day

This year our interschool sports has taken on a new, experimental format and I have to say our first-ever District Sports Gala Day was a huge success. The Grade 5 and 6 students have still been practising and playing the same sports: soccer, netball, tee-ball and AFL. However, this year this culminated in a full day of competitive matches between teams from schools across the District.

Congratulations to all the Northcote students for their efforts and a big thanks to all the Grade 5 and Grade 6 teachers for their support in the lead-up to and on the day. A special mention needs to go to Dale, our PE teacher, for organising interschool sports this term.

## Lost Property

It's that time of the term again when we put a call out to families to check lost property. The pile of jumpers, jackets and lunchboxes is overflowing! To help us out with this, could you please encourage your child to check for any of their missing items - or drop past during drop off / pick up and times and see if you recognise anything.

For those who aren't sure, the lost property is located just outside the hall (just near the Music Room entrance). Over the holidays we will sort through the items and anything that is unlabelled will be donated to charity.

## Swimming Program

Our 3/4 swimming program commences VERY early in Term 3, Monday 10th of July, so please be sure to check the Compass events if your children are in Grade 3/4 to make sure you are organised and ready to go on day one.

If your children are in Year 1/2 their swimming program is scheduled to commence on Monday the 24th of July, please check Compass for further details.

The Prep and Year 5/6 swimming program is scheduled to commence in Term 4 and we will communicate further information as those dates get closer.

## Term Dates

As this is our last newsletter before the end of the term, I would like to first take this opportunity to remind you that the Final day of Term 2 is Friday the 23rd of July. Please remember we have an early dismissal time of 2.30pm.

Don't forget that school recommences for Term 3 on Monday the 10th of July.

Wherever you go these holidays and what ever you do, please look out for one another. Have a restful break and be sure to spend some quality time with family and friends and I will see you all for Term 3!

Take Care.

Shaun.



# Pupil of the week Term 2

2023

### Week 8

Prep Natalie	Spencer C
Prep Isabelle	Georgie T
Prep Meg	Sean An
Grade 1/2 Sharif	Nate C
Grade 1/2 Brigitte	Xander R
Grade 1/2 Sam	Edith S
Grade 1/2 Stephanie	Tilly M
Grade 3/4 Matt	Georgia B
Grade 3/4 Sarah & Nick	Ailsa C
Grade 3/4 C	Eva M
Grade 3/4 Eleanor	Sylvie B
Grade 5/6 Steven	Magnus S
Grade 5/6 Izzy	Fletcher G
Grade 5/6 Declan	Leo S



Grade 5/6 Luke

Zoe D

**\* To be celebrated at assembly on Monday 19th June**



# Introducing our new staff member

Kate Hill will be starting at NPS at the beginning of Term 3 in 3/4 C!

Hello to the Northcote PS family! I've just returned from 5 years in Kenya where I was teaching at an international school and working on illustration projects. I love and miss my 'other home' very much, but I am excited to meet all of you! The thing that I love best about working in schools is the sense of community: the care we can show each other, the creativity we can nurture together and especially when we have fun and laugh together!





# 1/2 Dream City Incursion

On Monday the 5th of June the 1/2s participated in a STEAM incursion run by DreamCity. This term the 1/2s have been taking part in weekly STEAM lessons which combines the subjects of Science, Technology, Engineering, Art, and Maths into one innovative and creative subject. Students have also been learning about Digital Technologies in our Inquiry unit, specifically how to create algorithms and use coding to create animations on the Scratch Junior app on iPads. The incursion run by DreamCity was designed to further develop their knowledge and skills in these areas. During the incursion, the students participated in 3 different hands-on experiences each replicating possible careers of the future.

The 3 activities included:

1. Virtual Reality
2. Robotics Engineering
3. Electronics Engineering

The students explored the power of science and technology and were inspired at the end of the day to want to learn more about these professions. A big thank you to DreamCity for coming to our school and running an awesome learning experience for the 1/2 students!



























































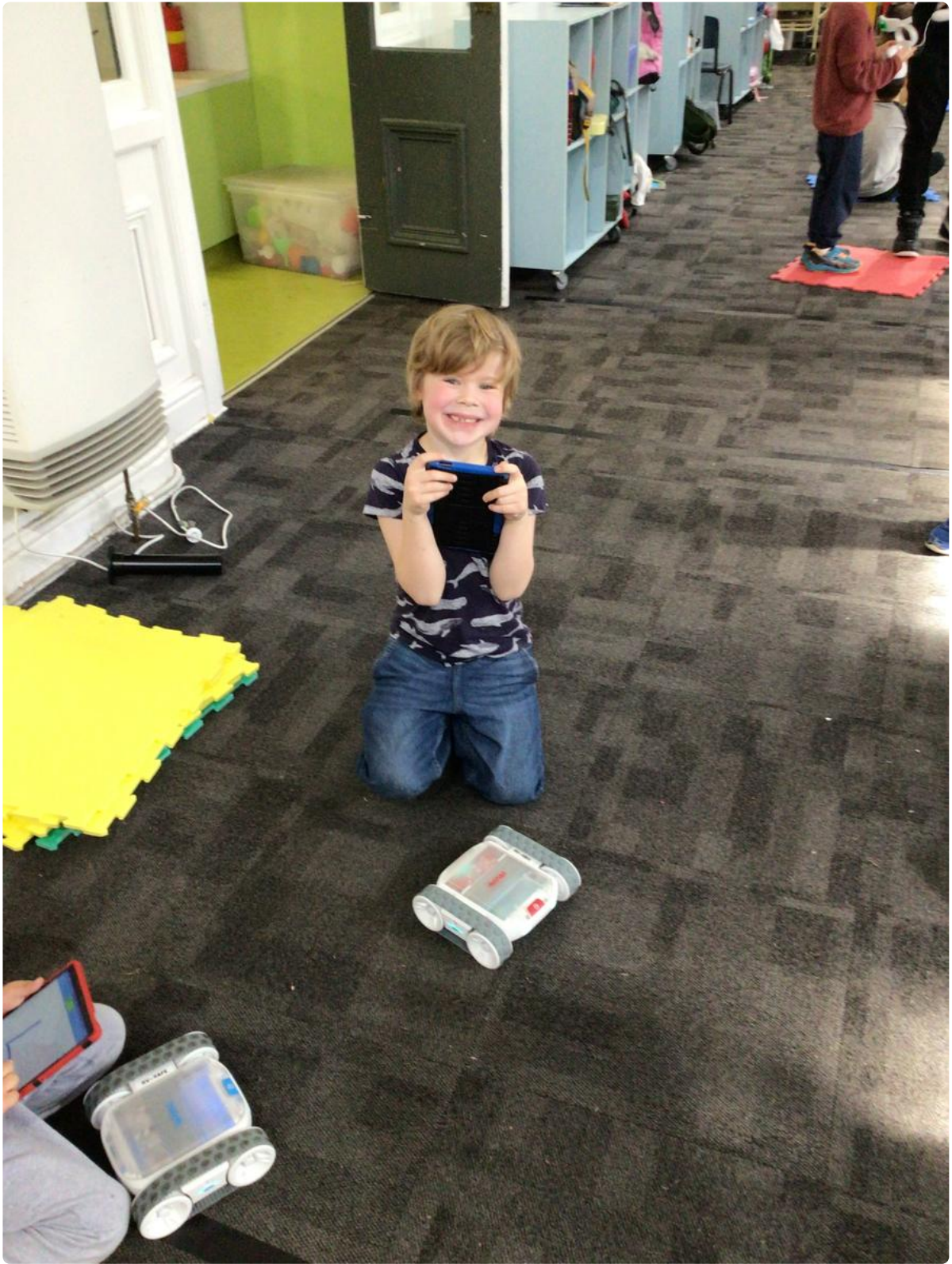


































































## What's been happening in Grad 3/4?

Over the last 2 weeks, the Grade 3/4s have been taking part in a Bricks4Kidz Incursion which has involved working with LEGO, Robotics and Coding. The students have had amazing fun building such things as a carousel and drag racing car, then coding them using WEDO. Students use code to move their build a particular speed, distance and direction. They were also able to add music and sound and light effects too. It has been an extremely engaging and exciting incursion!

**Sarah Santaera**

**Grade 3/4 Teacher.**











































## Northside Parents Battle of the Bands success!

Oh what a night.....our Nits did us proud!

The inaugural Northside *Parents Battle of the Bands* held at the Northcote Social Club on Thursday, June 8th was a huge success. After running for five years on the southside, bringing the event North was a significant milestone.

Congratulations to *The Nits*, our exceptional Northcote Primary parents band, for their high-energy performance as the opening act (no easy feat). The band, consisting of Jude on

vocals, Jason on vocals and lead guitar, Bianca on bass, Laura on keys and vocals, Matt on clarinet, Patsy on saxophone, and Steve on drums, really rocked the stage and took home the judges' 4th place trophy. They were certainly a true crowd favourite and quickly heated up the room with their incredible renditions of: *Siren (The Divinyls)*, *Young Folks (Peter Bjorn & John)*, *Just a Girl (No Doubt)*, *Time to Pretend (MGMT)* and *Bad Guy (Billie Eilish)*!

Thank you to Shaun and Anita for coming along to support our school- it was great to see you there alongside other teachers and so many parents from our school having a sing-along and boogie.

Well done to Fairfield Primary's *Double Denim* who took home the first-place trophy, Westgarth Primary's *Westgarth Idol* and Brunswick East Primary's *Assembly*- all of the bands provided such a fun night of entertainment for all!!

The real winner however is the school who sells the most tickets, with ticket proceeds coming back to support the school's music program. We are super delighted to announce that our Northcote Primary school community brought it home by selling an impressive x104 tickets to the event!!

These proceeds will come back into our school's music program, which is fantastic news for our kids. There will be an official cheque presentation at an upcoming assembly to celebrate this achievement and to announce how much money was raised, so stay tuned for that info in the coming weeks.

Thanks again to all the participants and attendees for making it such a memorable event. It really was a spectacular night filled with great music and community spirit from all the schools involved.

If you missed out on this year's event, don't worry! *The Parents Battle of the Bands* will be back in 2024, so get ready to mark your calendars (date tbc). In the meantime, you can stay updated with all the Battle news by following @parents\_battle\_of\_the\_bands on instagram.













## Nude Food Warriors for NPS

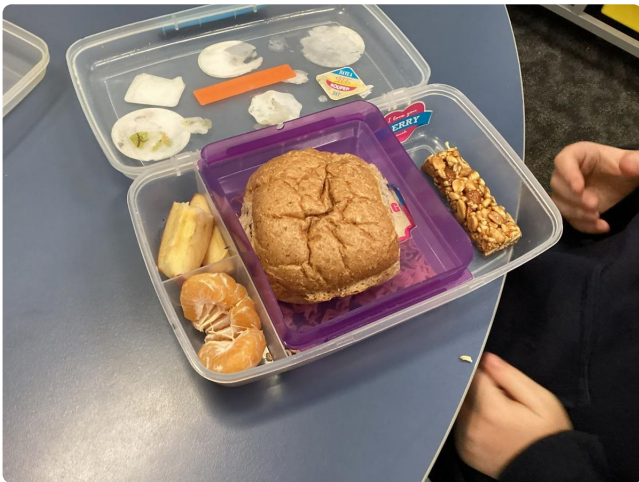
Nude Food across the school  
On Monday 5th June, to celebrate World Environment Day, students across the school were encouraged to package their snacks and lunch in reusable containers without any plastic packaging, otherwise known as Nude Food.

To get a gauge on how well our school was already doing, the student Green Team members from Grades 3-6 went around to classrooms at recess to take photos of some excellent examples of students using reusable containers, without any plastic to go into landfill. Here is some of what they captured:









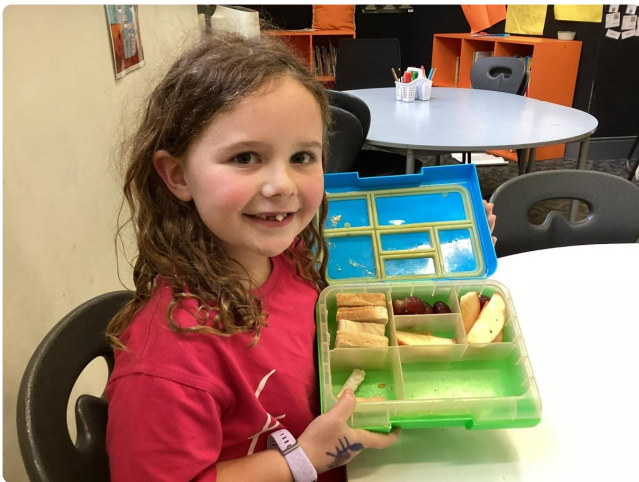
Reusable fork!!







Reusable spoon!!



←





Well done NPS. Let's all try a bit harder to reduce the amount of plastic packaging we use.





# Victorian Premiers' Reading Challenge



## Victorian Premiers' Reading Challenge

The Victorian Premiers' Reading Challenge (PRC) is now open and Northcote Primary School is excited to be participating, because we are **WILD ABOUT READING!**

We **strongly encourage all students** to participate. As you know, reading helps our children build important literacy skills that they'll carry with them forever. Just as importantly, reading is a fun way to foster a lifelong love of learning. The challenge is open to all Victorian children from birth to Year 10 in recognition of the importance of reading for literacy development. It is not a competition; but a personal challenge for children to read a set number of books **by 8th September 2023**.

Children from Prep to Year 2 are encouraged to read or 'experience' 30 books with their parents and teachers. Children from Year 3 to Year 10 are challenged to read 15 books.

With more than 12,000 titles on the reading list, there really is a book for everyone. Within our school library, 'challenge' books can be identified by a small sticker on the front cover. Also, our lovely **librarian**, Susi, will happily point these out to you.

When your child completes the PRC, they will receive a Certificate of Achievement signed by the Premier.

If your child would like to be involved in this year's challenge please:

**Email:** [meagan.porter@education.vic.gov.au](mailto:meagan.porter@education.vic.gov.au)

**Add subject:** LET'S DO THIS – PRC!

**Include:** your child's name, grade level and teacher

Once you have registered, I will email you the login details for your child. You can then access the website portal and record book titles that are completed from now until September.

To read the Premier's letter to parents, view the booklist and for more information about the Victorian Premiers' Reading Challenge, please visit:

<https://www.vic.gov.au/premiers-reading-challenge>

Look forward to hearing from you, and in the meantime, happy reading!!!

Meagan Porter






# OSH Club

## OSH Club Information

<https://www.oshclub.com.au/vic/northcote-primary-school/>

 northcote-primary-OSHC.pdf



# Welcome to OSHClub

## Let's go!

OSHClub pride ourselves on providing your children with fun, play-based learning experiences before and after school as well as during the school holidays. Whether your child attends OSHC daily or only occasionally, each visit is an exciting and engaging adventure!



### Compelling programs

We'll empower your child to explore, navigate, experiment and engage in a diverse range of experiences.

### Educators who care

Our educators will embrace your child's journey: caring deeply, thinking creatively and inspiring them to thrive.

### Future ready

We focus on building knowledge, skills and behaviours that help prepare your child for whatever the future may hold.

### Unified partnership

As an integral part of the school community, together we'll create a fun and engaging environment for your child to flourish.

### Fabulous food

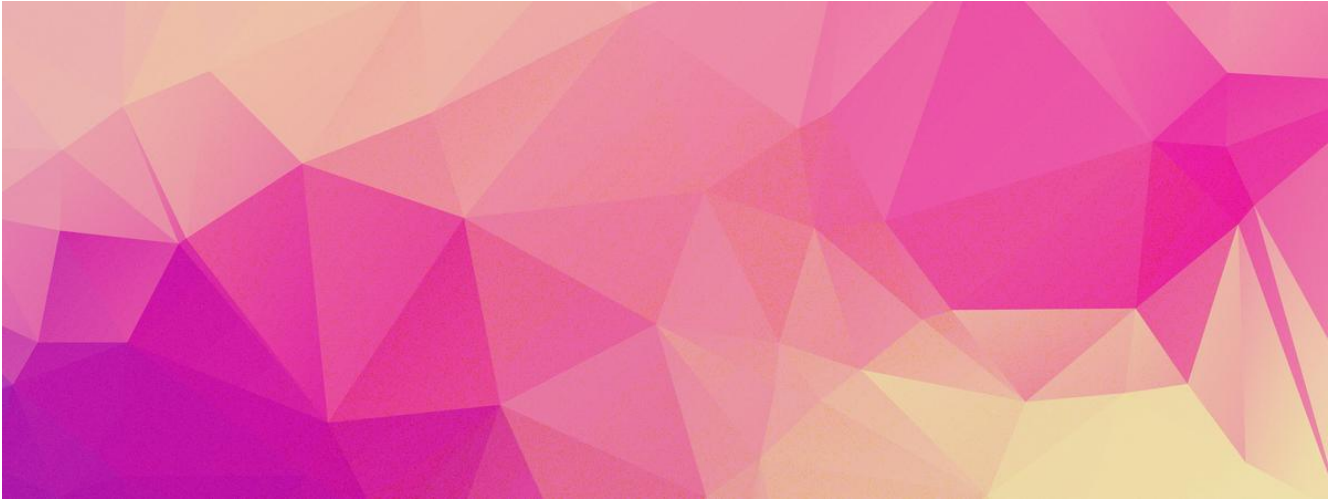
We fuel curious minds and growing bodies, helping to shape your child's understanding of health and wellness positively.

### Peace of mind

You can be confident that your child is safe, happy and given every opportunity to fulfill their potential.

Join the fun. Be active. Get together.





# School holiday fun



# WINTER SCHOOL HOLIDAY SPORTS PROGRAM

Join us for a multi-sport holiday program with Basketball, Soccer, Tennis and other fun sports games and activities!

**Narrandjeri Stadium**  
281 Darebin Road, Thornbury 3071

Week 1 - Mon 26/05 - Fri 30/05

Week 2 - Mon 03/07 - Fri 07/07

**Darebin Community Sports Stadium**  
857 Plenty Road, Reservoir VIC 3073

Week 1 - Mon 26/05, Wed 28/05 & Fri 30/05

Week 2 - Mon 03/07, Wed 05/07 & Fri 07/07

## Time

Mon-Thurs 9.00am - 3.30pm; Fun Fridays 9am-1pm\*

## Cost

Mon-Thurs \$85 p/child OR \$99 with lunch;  
Fun Friday \$60 p/child or \$74 with lunch included.  
Book 2 or more full days and pay only \$80 p/child.



Scan QR code and  
book online today

\*Drop off period 9am-9.30am,  
activities start at 9.30am.

**Chanel McKay**  
Three Sixty Sports Academy  
Program Coordinator

0408 029 213  
contact@three60group.com.au





# NPS Future students

## Last Tour Date for 2023



We ask that enrolments are completed preferably by the end of Term 3

*Prospective families and children can come and see NPS on a 'business as usual' day, meet the Principal and other staff. School tour times are 9.30 - 10.30am and prospective families are requested to confirm attendance by calling the our school office and registering their name and contact details.*

Our next tour date:

Tuesday 18th July      9.30 - 10.30am

Enrolment packs are available from our office.



# Northcote High School needs Homestay Assistance





# Full boarding homestay families are sought for International Students at Northcote High School

(For new International Students arriving in July 2023)

We are very excited to be welcoming International Students back to Victoria post the onset of the COVID Pandemic.

Northcote High School seeks quality homestays from our local community, to help care for new international student arrivals (Year 10-11 age group) in July 2023.

Our international students are mainly from Asian countries, such as China, Vietnam, Korea, Japan and Thailand and they will continue to complete their VCE studies with us in the following years.

Hosting International Students can bring a rich cross cultural experience and opportunity for families. Many local families already on board with the Northcote High School Homestay Program over the years, have enjoyed and benefited from the diverse cultural and language exchange experience, especially when they have school age children at home. The reverse experience for our International Students is very much part of their overseas study journey.

If you have a spare room and are willing to take care of a young international student please contact the International Student Office 9488 2334 (or General Office 9488 2300 or email [jocelyn.hill@education.vic.gov.au](mailto:jocelyn.hill@education.vic.gov.au)) for more information.

Full boarding homestay fees are \$340 per week (tax free), which covers a fully furnished room, 3 healthy meals daily, laundry, household bills (including internet). Students are encouraged to participate in the normal household family chores and responsible for their own transport.

**Jocelyn Hill**  
Director of Global Education  
Northcote High School

T +61 3 9488 2334 | F +61 9488 2399  
E [jocelyn.hill@education.vic.gov.au](mailto:jocelyn.hill@education.vic.gov.au)  
[nhs.vic.edu.au](https://nhs.vic.edu.au)





# Santa Maria College OpenDay

Come along to our Open Day!





# UPCOMING COLLEGE TOURS

## Discovery Tours

Tuesday 6 June: 9.15am  
Wednesday 19 July: 9.15am  
Wednesday 9 August: 9.15am

## Express Tours

We are now also hosting small, group express tours every fortnight, for approximately 45 minutes.

**Visit the College website or scan the QR Code to register for a tour**



**Year 7 2025 enrolments close in August! Very limited places for 2024**

**P: 9488 1600 E: registrar@santamaria.vic.edu.au W: www.santamaria.vic.edu.au**



# Soccer sessions for free!

Student soccer voucher- see link below for voucher

We are giving away \$25 vouchers to all parents in the area. The whole idea is to give students the opportunity to get professional soccer sessions for FREE.

We have found that sending this through compass has the best results or any equivalent communication channel the school uses.

*Football Star Academy voucher for a free soccer trial: <https://forms.gle/Cbe9zTx6zK3m3pct9>*

Please let me know if you have any questions.

Kind regards,

Yours in Sport,

Sebastian

Business Operations

FSA VIC 38: Aberfeldie, Brunswick South West, Essendon, Moonee Ponds, Moreland West and Pascoe Vale

M 0422853411

Email: [vic38coach.football@sportstaracademy.com.au](mailto:vic38coach.football@sportstaracademy.com.au)





# Community Sports

Join a community sporting team.....



Join our club and be a part of grassroots footy.  
Fitzroy prides itself on its culture of fairness,  
safety and inclusion above on field success.

Limited places are available for  
Boys & Girls in all age groups from:  
U8's (born 2015) – U13's (born 2010)



***SPECIAL OFFER!*** - The next 10 new players will receive  
a ***FREE custom fitted mouthguard worth \$70***

Registration enquiries, email: [registration@fitzroyjuniorfc.com.au](mailto:registration@fitzroyjuniorfc.com.au)  
For further information visit: [www.fitzroyjuniorfc.com.au](http://www.fitzroyjuniorfc.com.au) or like us  
on Facebook: [facebook.com/FitzroyJuniorFootballClub](https://www.facebook.com/FitzroyJuniorFootballClub) for updates.

**WE ARE  FITZROY**



# Recruiting Now for 2023!



**Fitness Confidence**  
**Dancing Friendship**

Are you thinking about trying  
Calisthenics? Why not come along and give it a go!  
The first two classes are obligation free,  
no experience necessary.



## Free Trial



TINY TOTS (5YRS AND UNDER) SATURDAYS 9:00-9:45AM  
TINIERS (7 YRS AND UNDER) SATURDAYS 10:00-11:15AM  
SUB-JUNIORS (10 YRS AND UNDER) SATURDAYS 11:30-2:00PM

5/159 Newlands Road, Coburg North  
[www.stmarkscalisthenicsclub.com](http://www.stmarkscalisthenicsclub.com)  
[stmarksccl@hotmail.com](mailto:stmarksccl@hotmail.com)



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TX 50053

# Come and swim with us!



*Northcote Swim Club is welcoming new members!*

Are you interested in joining a swim squad?



Northcote Swim Club is a community based competitive swimming club. Our squad sessions cater for every level and are supported by qualified coaches.

***Dive into our club as we prepare to move into our new state of the swim centre – coming late 2023.***

- Be part of a team
- Make new friends
- Exercise and stay active
- Build swim skills
- Professionally trained coaches
- Pathway to competition

**Contact us to learn more and arrange a trial:**

[ntc.swimming@gmail.com](mailto:ntc.swimming@gmail.com)

[northcote.swimmingclub.org.au](http://northcote.swimmingclub.org.au)







# THE BUSINESS END OF SCHOOL LIFE

THE FOLLOWING ARE REPEATED INFORMATION ITEMS, WHICH CAN BE REFERRED BACK TO BY OUR SCHOOL COMMUNITY WHEN NECESSARY

## Parent Payments

Attached is a copy of the Parent Payment Arrangement has been approved by the school council on Wednesday 22 of February 2023, for Curriculum Contributions for student use for the 2023 School Year.

The cost for 2023 Parent Payment Arrangement is \$250.00

In the newsletter section compass information, you will find attached a copy of the Compass Pay Parent Guide on how to make payments via Compass.

Please do not hesitate to contact the school's office should you have any concerns.

Kind Regards

Caterina Carnovale

Business Manager

 Parent Payment Arrangement 2023 PPA.pdf

## Compass Attendance

This is a gentle reminder to parents/carers, about the importance of logging student absences on Compass. This is a Department of Education requirement.

If your child is absent from school or is going to be absent in the future (for example a planned family holiday), it is important that this absence is logged via Compass.

Attached is a parent guide to using compass.

 Parent-guide-Compass.pdf

## CSEF: Camps, Sports and Excursions Funds





## FINANCIAL ASSISTANCE INFORMATION FOR PARENTS

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports and Excursions Fund helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. It is part of making Victoria the Education State and the Government's commitment to breaking the link between a student's background and their outcomes.

### CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

School camps provide children with inspiring experiences in the great outdoors. Excursions encourage a deeper understanding of how the world works while sports teach teamwork, discipline and leadership. All are a part of a healthy curriculum.

CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. The allowance is paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

The annual CSEF amount per student is:

- \$125 for primary school students
- \$225 for secondary school students

### MORE INFORMATION

For more information about CSEF visit:

<https://www.education.vic.gov.au/about/programs/Pages/csef.aspx>

### HOW TO APPLY

New applicants should contact the school office to obtain a CSEF application form or download from the website below.

If you applied for CSEF at your child's school last year, you do not need to complete an application form this year unless there has been a change in your family circumstances.

You only need to complete an application form if any of the following changes have occurred:

- **new student enrolments;** your child has started or changed schools this year.
- **changed family circumstances;** such as a change of custody, change of name, concession card number, or new siblings commencing this year.

Check with the school office if you are unsure.



## Important Information

Our school gates are unlocked at 8.45am each morning to allow students to enter, the yard is not supervised before this time. Students can enter classrooms from 8.45am each day. The

gates are again locked at 9.00am when the bell goes. The gates are unlocked again at 3.20pm and are locked by 3.45pm.

### **Helmets**

When riding a bike or scooter to or from school, all students **MUST** wear a helmet at all times.

### **Bikes and Scooters**

Helmets must be worn on the way to and from school. Bikes and scooters must also be WALKED (not ridden) once inside the school.

*Please note: bike and scooter storage is not completely secure. Unauthorised access via the external fences has occurred in the past. We highly recommend the use of a personal bike/scooter lock to avoid theft. The school takes no responsibility for the loss or damage of equipment stored on site.*

### **Kiss and Go**

Just a reminder to families that the Kiss & Go zone is a short-term stopping area where drivers are allowed to stop and park the vehicle for a **short time** – no longer than two minutes – while the student exits or enters the vehicle from the curbside doors. This enables students to walk between the car and the school, using the safety of the footpath.

### **Ball games before and after school**

To ensure everyone feels safe during the busy mornings and afternoons, ball games are not permitted during these times.

## **Classroom Cuisine 2023**

This is the current lunch menu from Classroom Cuisine. Lunch orders are delivered to NPS everyday, with the exception Tuesdays.

For our new families please note that this is an external lunch provider, all lunches are ordered online and orders should be placed by 8.30am.

Please Note: The "Canteen" function on Compass is not to order lunches, it is used primarily for our fundraisers.





**SERVICING NORTHCOTE PRIMARY SCHOOL**  
**AVAILABLE ON MONDAY, WEDNESDAY, THURSDAY & FRIDAY**  
**Order ONLINE until 8.30am on the DAY LUNCH IS REQUIRED**

### LUNCH ITEM ONE

#### SALADS

Greek Style Salad with Feta and Olives (V, GF)  
 Pic(k)nic Box – Vegetarian (V, GF)  
 Pic(k)nic Box with Ham (GF)  
 Pic(k)nic Box with a Whole Egg  
 Falafel with Tabouli Salad (V,G/DF, H)  
 Mexican Inspired Salad (V, GF)  
 Tuna Mix with Brown Rice & Quinoa Cakes (V, GF)

#### SUSHI

Teriyaki Chicken Hand Rolls (2)  
 Cooked Tuna Hand Rolls (2)  
 Avocado Hand Rolls (2)  
 Cucumber Hand Rolls (2)  
 Vegetarian Hand Rolls (2)  
 Tofu Hand Rolls (2)

#### BAKERY

Cheese and Bacon Roll  
 Cheese and Vegemite Scroll (w/m)  
 SCROLL with Ham & Cheese  
 Semi Dried Tomato and Olive ROLL  
 Topped with Only Cheese Roll  
 GOZLEME - Lamb & Beef (H)  
 GOZLEME - Spinach and Cheese (V, H)

#### BAKED FRESH PIZZAS

(Thin & Crisp, Served at room temp)

Margherita Pizza  
 Ham and Pineapple Pizza

#### SANDWICHES, ROLLS & WRAPS

Turkey, Cranberry, Lettuce and Cheese Sandwich  
 Gluten Free Ham & Cheese Sandwich (GF)  
 Simple Salad Roll (V)  
 Cucumber & Ham Sandwich (GF)  
 Vegemite Sandwich (2)  
 Mild Salami and Salad Roll  
 Plain Cheese Sandwich (2)  
 Roast Beef, Fruit Chutney, Cheese and Lettuce Roll  
 Cheese and Salad Roll  
 Wholegrain ROLL with Cheese and Tomato  
 WRAP (GF, DF) Ham and Salad  
 Wholegrain Ham and Cheese Sandwich  
 Chicken MAYO and Lettuce Roll (H)  
 Garden Salad Wrap (GF,DF,V)

### LUNCH ITEM TWO/THREE

#### FRESH FRUIT & VEG

Freshly chopped strawberries with Grapes  
 Fresh Fruit Combo  
 Lightly Steamed Corn wheels & Broccoli pieces  
 Celery & Carrot Sticks with Sultanas  
 Chopped Carrot, Cucumber, Red & Yellow Capsicum  
 Apple pieces with Lemon Juice, Cinnamon & Brown Sugar  
 Chia Bowl with Banana, Coconut & Strawberries  
 Sugar Snap Peas, Beans & Cherry Tomatoes  
 Cantaloupe & Honeydew pieces  
 Edamame (Lightly Salted)  
 Cherry Tomatoes with Tasty Cheese & Rice Crackers  
 Freshly chopped Orange Segments  
 Whole Fruit – Banana OR Mandarin

#### YOGHURT

Strawberry Chobani Yoghurt  
 Blueberry Chobani Yoghurt  
 Passionfruit Chobani Yoghurt  
 Plain Chobani Yoghurt

#### BAKED GOODS

Choc Chip Cookie  
 Cornflake Cookie  
 Finger Bun with Sprinkles  
 Hedgehog Slice  
 Choc Cup Cake (GF,DF)  
 Blueberry Muffin  
 Fruit Bun  
 Jam Drop Biscuit (GF, NF, H)

#### DIPS & CRACKERS

Tzatziki Dip with Rice Crackers  
 Avocado Dip with Rice Crackers  
 Spring Onion Dip with Rice Crackers

#### POPCORN/SNACKS

Dried Fruit Medley with a Yoghurt Frog  
 Popcorn - Lightly Salted  
 Popcorn - Slightly Sweet, Lightly Salted  
 Lightly salted Fav'va Beans  
 Chickpeas with Lime & Black Pepper  
 Balsamic & Sea Salt Fav'va Beans

#### DRINKS

Apple Juice  
 Orange Juice  
 Full Cream Milk  
 Nippy's Chocolate Milk  
 Strawberry (Lactose Free) Milk  
 So Good Soy Milk

**Healthy, Interesting & Affordable Lunches Delivered to School!**

More information about Our Offering including  
 Pricing, Ingredients and Portion Size is available on the Our Menu Page at  
[www.classroomcuisine.com.au](http://www.classroomcuisine.com.au)

### Late Arrivals & Early Departures

If your child is late or you are collecting them early it is **essential** you do so through the front office. **All Students must be signed in and out** via the Compass Kiosk at the front desk.

For late arrivals a paper slip will print out when they are signed in, this slip is to be given to the teacher so they know the student has signed in at the office.

Please note if you have put a Compass note in for a late arrival or early departure (for example you log on Compass that your child is being picked up at 1.30pm for a medical appointment) you do not need to sign them out via the Compass Kiosk at the office. However, **you still must come into the office to collect the student.**

The Department of Education requires a parent, carer, or listed emergency contact physically collect the child from the office when it is during school hours. This means we are **unable to allow students to leave on their own**, even if it has been logged on Compass. We understand this may be inconvenient at times so please contact or the office on 9481 0009 and they will do their best to assist you.

Also, if you know of an early departure in advance, please inform the office and your child's teacher, so they are able to have the student waiting and ready for you to collect.

### **Compass Pay for all school payments - Compass Pay at Northcote Primary School.**

Compass Pay provides a more consistent approach to parent consent and payments of activities for students and confirm the student's medical requirements through the compass app.

Northcote Primary School has a streamline approach to the collection of payments for Camps, Excursions, Incursions, and the annual Parent Payment Arrangement, and fundraising activities.

This option allows parents/caregivers the opportunity to have all the information on one platform the Compass Parent App.

Cash, EFT and B-pay are available as options, the preferred method of payment is Compass. Compass creates efficiency for teachers and the office staff where immediately we will be able to see if parents/caregivers have consented and paid for the activity. Parents will receive a push notification from Compass when an activity has been created.

We have attached a copy of the Compass flyer on how to consent and pay for events.

 [CompassPay Parent Guide.pdf](#)





# 2023 First Aid Team

## Introducing the NPS 2023 First Aid Team

For our returning families there will be some familiar faces, and for our new families our first aid team is

- Donna Cassidy
- Caterina Carnovale

If your child becomes unwell one of our fantastic First Aid Officers will be tending to them and will be in contact with you if necessary.

The first aid office is located in front office (the other end to the front doors)


If your child is needing to be picked up, where possible we will organise their school bag and belongings and you can collect them from the front office 😊

## Action Plans

Parents and carers are reminded that if their child has anaphylaxis, allergies, or asthma that their child **MUST HAVE A CURRENT PLAN.**

**Red ASCIA Anaphylaxis Plan for use with EpiPen® adrenaline (epinephrine)**

**autoinjectors** is attached below and must be prepared in colour, completed by your GP and have a current photo of your child attached to it.



www.allergy.org.au

## ACTION PLAN FOR Anaphylaxis

For use with EpiPen® adrenaline (epinephrine) autoinjectors

Name: \_\_\_\_\_  
Date of birth: \_\_\_\_\_


Confirmed allergens: \_\_\_\_\_

Family/emergency contact name(s):  
1. \_\_\_\_\_  
Mobile Ph: \_\_\_\_\_  
2. \_\_\_\_\_  
Mobile Ph: \_\_\_\_\_

Plan prepared by doctor or nurse practitioner (NP): \_\_\_\_\_  
The treating doctor or NP hereby authorises medications specified on this plan to be given according to the plan, as consented by the patient or parent/guardian.  
Whilst this plan does not expire, review is recommended by 30/06/21

Signed: \_\_\_\_\_  
Date: \_\_\_\_\_

**How to give EpiPen®**



**EpiPen® is prescribed as follows:**  
• EpiPen® 150 mg for children 15-30kg  
• EpiPen® 300 mg for children over 30kg and adults

**SIGNS OF MILD TO MODERATE ALLERGIC REACTION**

- Swelling of lips, face, eyes
- Tingling mouth
- Hives or welts
- Abdominal pain, vomiting - these are signs of anaphylaxis for insect allergy

**ACTION FOR MILD TO MODERATE ALLERGIC REACTION**

- For insect allergy - flick out sting if visible
- For tick allergy  seek medical help or  freeze tick and let it drop off
- Stay with person, call for help and locate adrenaline autoinjector
- Give antihistamine (if prescribed)
- Phone family/emergency contact


Mild to moderate allergic reactions (such as hives or swelling) may not always occur before anaphylaxis

WATCH FOR ANY ONE OF THE FOLLOWING SIGNS OF ANAPHYLAXIS (SEVERE ALLERGIC REACTION)

- Difficult or noisy breathing
- Difficulty talking or hoarse voice
- Swelling of tongue
- Persistent dizziness or collapse
- Swelling or tightness in throat
- Pale and floppy (young children)
- Wheeze or persistent cough

ACTION FOR ANAPHYLAXIS

1. LAY PERSON FLAT - do NOT allow them to stand or walk
- If unconscious or pregnant, place in recovery position - on left side if pregnant, as shown below
- If breathing is difficult allow them to sit with legs outstretched
- Hold young children flat, not upright



2. GIVE ADRENALINE AUTOINJECTOR
3. Phone ambulance - 000 (AU) or 111 (NZ)
4. Phone family/emergency contact
5. Further adrenaline may be given if no response after 5 minutes
6. Transfer person to hospital for at least 4 hours of observation

IF IN DOUBT GIVE ADRENALINE AUTOINJECTOR

Commence CPR at any time if person is unresponsive and not breathing normally

ALWAYS GIVE ADRENALINE AUTOINJECTOR FIRST, and then asthma reliever puffer if someone with known asthma and allergy to food, insects or medication has SUDDEN BREATHING DIFFICULTY (including wheeze, persistent cough or hoarse voice) even if there are no skin symptoms

Asthma reliever medication prescribed:  Y  N


Note: If adrenaline is accidentally injected (e.g. into a thumb) phone your local poisons information centre. Continue to follow this action plan for the person with the allergic reaction.

© ASCIA 2022. This plan was developed as a medical document that can only be completed and signed by the patient's doctor or nurse practitioner and cannot be altered without their permission.

Anaphylaxis EpiPen Plan Template.pdf

**Red ASCIA Anaphylaxis Plan for use with Anapen® adrenaline (epinephrine)**

**autoinjectors** is attached below and must be prepared in colour, completed by your GP and have a current photo of your child attached to it.



www.allergy.org.au

## ACTION PLAN FOR Anaphylaxis

For use with Anapen® adrenaline (epinephrine) autoinjectors

Name: \_\_\_\_\_  
Date of birth: \_\_\_\_\_


Confirmed allergens: \_\_\_\_\_

Family/emergency contact name(s):  
1. \_\_\_\_\_  
Mobile Ph: \_\_\_\_\_  
2. \_\_\_\_\_  
Mobile Ph: \_\_\_\_\_

Plan prepared by doctor or nurse practitioner (NP): \_\_\_\_\_  
The treating doctor or NP hereby authorises medications specified on this plan to be given according to the plan, as consented by the patient or parent/guardian.  
Whilst this plan does not expire, review is recommended by \_\_\_\_\_

Signed: \_\_\_\_\_  
Date: \_\_\_\_\_

**How to give Anapen®**



**Anapen® is prescribed as follows:**  
• Anapen® 150 mg for children 15-30kg  
• Anapen® 300 for children over 30kg and adults  
• Anapen® 500 for children and adults over 50kg

**SIGNS OF MILD TO MODERATE ALLERGIC REACTION**

- Swelling of lips, face, eyes
- Tingling mouth
- Hives or welts
- Abdominal pain, vomiting - these are signs of anaphylaxis for insect allergy

**ACTION FOR MILD TO MODERATE ALLERGIC REACTION**

- For insect allergy - flick out sting if visible
- For tick allergy  seek medical help or  freeze tick and let it drop off
- Stay with person, call for help and locate adrenaline autoinjector
- Give antihistamine (if prescribed)
- Phone family/emergency contact

Mild to moderate allergic reactions (such as hives or swelling) may not always occur before anaphylaxis

WATCH FOR ANY ONE OF THE FOLLOWING SIGNS OF ANAPHYLAXIS (SEVERE ALLERGIC REACTION)

- Difficult or noisy breathing
- Difficulty talking or hoarse voice
- Swelling of tongue
- Persistent dizziness or collapse
- Swelling or tightness in throat
- Pale and floppy (young children)
- Wheeze or persistent cough

ACTION FOR ANAPHYLAXIS

1. LAY PERSON FLAT - do NOT allow them to stand or walk
- If unconscious or pregnant, place in recovery position - on left side if pregnant, as shown below
- If breathing is difficult allow them to sit with legs outstretched
- Hold young children flat, not upright



2. GIVE ADRENALINE AUTOINJECTOR
3. Phone ambulance - 000 (AU) or 111 (NZ)
4. Phone family/emergency contact
5. Further adrenaline may be given if no response after 5 minutes
6. Transfer person to hospital for at least 4 hours of observation

IF IN DOUBT GIVE ADRENALINE AUTOINJECTOR

Commence CPR at any time if person is unresponsive and not breathing normally

ALWAYS GIVE ADRENALINE AUTOINJECTOR FIRST, and then asthma reliever puffer if someone with known asthma and allergy to food, insects or medication has SUDDEN BREATHING DIFFICULTY (including wheeze, persistent cough or hoarse voice) even if there are no skin symptoms

Asthma reliever medication prescribed:  Y  N

Note: If adrenaline is accidentally injected (e.g. into a thumb) phone your local poisons information centre. Continue to follow this action plan for the person with the allergic reaction.

© ASCIA 2022. This plan was developed as a medical document that can only be completed and signed by the patient's doctor or nurse practitioner and cannot be altered without their permission.

Anaphylaxis Anapen Plan Template.pdf



**Blue Asthma Australia School Action Plan** is attached below and must be prepared in colour, completed by your GP and have a current photo of your child attached to it. If your child has Ventolin at school, they must have an Asthma Action Plan.

**FOR USE WITH PUFFER AND SPACER**  
**ASTHMA ACTION PLAN**

**VICTORIAN SCHOOLS**

Student's name: \_\_\_\_\_

DOB: \_\_\_\_\_

Confirmed triggers: \_\_\_\_\_

PHOTO

Child can self-administer if well enough

Child needs to pre-medicate prior to exercise

Face mask needed with spacer

**ALWAYS** give adrenaline autoinjector **FIRST** and then asthma reliever puffer if someone with known asthma and allergy to food, insects or medication has **SUDDEN BREATHING DIFFICULTY** (including wheeze, persistent cough or hoarse voice) even if there are no skin symptoms.

Adrenaline autoinjector prescribed:  Y  N    Type of adrenaline autoinjector: \_\_\_\_\_

**ASTHMA FIRST AID**

For Severe or Life-Threatening signs and symptoms, call for emergency assistance immediately on Triple Zero "000". Mild to moderate symptoms do not always present before severe or life-threatening symptoms

1. Sit the person upright  
Stay with the person and be calm and reassuring
2. Give \_\_\_\_\_ separate puffs of Astromir, Asmol or Ventolin  
Shake the puffer before each puff  
Puff 1 puff into the spacer at a time  
Take 4 breaths from spacer between each puff
3. Wait 4 minutes  
If there is no improvement, repeat step 2
4. If there is still no improvement call emergency assistance  
Dial Triple Zero "000"  
Say "ambulance" and that someone is having an asthma attack  
Keep giving \_\_\_\_\_ puffs every 4 minutes until emergency assistance arrives  
Commence CPR at any time if person is unresponsive and not breathing normally.

Blue/grey reliever medication is unlikely to harm, even if the person does not have asthma.

SIGNS AND SYMPTOMS	MILD TO MODERATE	SEVERE	LIFE-THREATENING
<p><b>Minor difficulty breathing</b></p> <ul style="list-style-type: none"> <li>• May have a cough</li> <li>• May have a wheeze</li> <li>• Other signs to look for:</li> </ul>	<ul style="list-style-type: none"> <li>• Cannot speak a full sentence</li> <li>• Sitting hunched forward</li> <li>• Tugging in of skin over chest/ribs</li> <li>• May have cough or wheeze</li> <li>• Obvious difficulty breathing</li> <li>• Lethargic</li> <li>• Sore tummy (young children)</li> </ul>	<ul style="list-style-type: none"> <li>• Unable to speak or 2 words</li> <li>• Collapsed/exhausted</li> <li>• Gasping for breath</li> <li>• May no longer have a cough or wheeze</li> <li>• Drowsy/confused/unconscious</li> <li>• Blue discoloration (blue lips)</li> </ul>	

Emergency contact name: \_\_\_\_\_ Plan prepared by Dr or Nurse Practitioner: \_\_\_\_\_

Work ph: \_\_\_\_\_ Signed: \_\_\_\_\_

Home ph: \_\_\_\_\_ Date prepared: \_\_\_\_\_

Mobile ph: \_\_\_\_\_ Date of next review: \_\_\_\_\_


- Assemble spacer.
- Remove cap from puffer.
- Shake puffer well.
- Attach puffer to end of spacer.

- Place mouthpiece of spacer in mouth and ensure lips seal around it.
- Breathe out gently into the spacer.
- Press down on puffer canister once to fire medication into spacer.
- Breathe in and out normally for 4 breaths (keeping your mouth on the spacer).

© Asthma Australia August 2023. This plan was developed as a medical document that can only be completed and signed by the patient's treating medical doctor or nurse practitioner and cannot be altered without their permission.

Asthma Action Plan Template.pdf

**Green ASCIA Allergic Reaction Plan** is attached below and must be prepared in colour, completed by your GP and have a current photo of your child attached to it.



ascia  
australian society of clinical immunology and allergy  
www.allergy.org.au

ACTION PLAN FOR  
**Allergic Reactions**

Name: \_\_\_\_\_  
Date of birth: \_\_\_\_\_

Confirmed allergens: \_\_\_\_\_

Family/emergency contact name(s):  
1. \_\_\_\_\_  
Mobile Ph: \_\_\_\_\_  
2. \_\_\_\_\_  
Mobile Ph: \_\_\_\_\_

Plan prepared by doctor or nurse practitioner (n/p): \_\_\_\_\_  
The treating doctor or n/p hereby authorises medications specified on this plan to be given according to the plan, as recommended by the patient or parent/guardian, including use of adrenaline if available.  
Whilst this plan does not expire, review is recommended by (C) (M) (Y) \_\_\_\_\_

Signed: \_\_\_\_\_  
Date: \_\_\_\_\_

Note: This ASCIA Action Plan for Allergic Reactions is for people who have allergies but do not have a prescribed adrenaline (epinephrine) injector. For instructions refer to the device label or the ASCIA website [www.allergy.org.au/anaphylaxis](http://www.allergy.org.au/anaphylaxis)

Adrenaline injectors are given as follows:

- 150 mcg for children 7.5-20kg
- 300 mcg for children over 20kg and adults
- 300 mcg or 500 mcg for children and adults over 50kg

**SIGNS OF MILD TO MODERATE ALLERGIC REACTION**

- Swelling of lips, face, eyes
- Tingling mouth
- Hives or welts
- Abdominal pain, vomiting - these are signs of anaphylaxis for insect allergy

**ACTION FOR MILD TO MODERATE ALLERGIC REACTION**

- For insect allergy - flick out sting if visible
- For tick allergy  seek medical help or  freeze tick and let it drop off
- Stay with person and call for help
- Give antihistamine (if prescribed)
- Phone family/emergency contact


Mild to moderate allergic reactions (such as hives or swelling) may not always occur before anaphylaxis

**WATCH FOR ANY ONE OF THE FOLLOWING SIGNS OF ANAPHYLAXIS (SEVERE ALLERGIC REACTION)**

- Difficult or noisy breathing
- Swelling of tongue
- Swelling or tightness in throat
- Wheeze or persistent cough
- Difficulty talking or hoarse voice
- Persistent dizziness or collapse
- Pale or floppy (young children)

**ACTION FOR ANAPHYLAXIS**

1. LAY PERSON FLAT - do NOT allow them to stand or walk
  - If unconscious or pregnant, place in recovery position - on left side if pregnant, as shown below
  - If breathing is difficult allow them to sit with legs outstretched
  - Hold young children flat, not upright



2. GIVE ADRENALINE INJECTOR IF AVAILABLE
3. Phone ambulance - 900 (AU) or 111 (NZ)
4. Phone family/emergency contact
5. Transfer person to hospital for at least 4 hours of observation

**IF IN DOUBT GIVE ADRENALINE INJECTOR**  
Commence CPR at any time if person is unresponsive and not breathing normally

**ALWAYS GIVE ADRENALINE INJECTOR FIRST, and then asthma reliever puffer** if someone with known asthma and allergy to food, insects or medication has **SUDDEN BREATHING DIFFICULTY** (including wheeze, persistent cough or hoarse voice) even if there are no skin symptoms

Asthma reliever medication prescribed:  Y  N

Note: If adrenaline is accidentally injected (e.g. into a thumb) phone your local poisons information centre. Continue to follow this action plan for the person with the allergic reaction.

 Allergy Plan Template.pdf

All plans **must be updated annually**, one of our first aid team will contact you when your child's plan is approaching expiration.

## NPS Medication Authority Form

Parents **must provide all necessary medications** to be administered in the event of an emergency.

Medications will be administered by one of our trained First Aid Team members.

All medication is to be stored in the First Aid Room, NOT in the student's bag or classroom.

Any medication being stored at/administered on school grounds requires a NPS 2023 Medication Authority Form. These forms are to be **updated at the start of each year** (even if there has been no change to medications). These can be filled out by parents/carers or by a GP.

This form **must** be filled out regardless of a student having a medical plan.

It must also be filled out for ongoing medication as well as temporary (for example, this form is required if a student is unwell and needs to be administered a course of antibiotics during school hours, as well as if a student requires a hay fever tablet only when symptoms arise).





2023

**Medication Authority Form**  
for a student who requires medication whilst at school

Name of School: Northcote Primary School  
Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Please Note: wherever possible, medication should be scheduled outside the school hours, e.g. medication required three times a day is generally not required during a school day; it can be taken before and after school and before bed.

Reason for Medication/s	Name of Medication/s	Dosage (amount)	Time/s to be taken	How it's taken (e.g. orally/topical/injection)	Dates
					Expiry Date: / / <input type="checkbox"/> Ongoing medication <input type="checkbox"/> Temporary medication
					Expiry Date: / / <input type="checkbox"/> Ongoing medication <input type="checkbox"/> Temporary medication
					Expiry Date: / / <input type="checkbox"/> Ongoing medication <input type="checkbox"/> Temporary medication
					Expiry Date: / / <input type="checkbox"/> Ongoing medication <input type="checkbox"/> Temporary medication

**Medication Storage:**  
Please indicate if there are specific storage instructions for the medication.

**Medication delivered to the school**

Please ensure that medication delivered to the school:  
 Is in its original package  
 The pharmacy label matches the information included in this form.

**Self-management of medication**

Students in the early years will generally need supervision of their medication and other aspects of health care management. In line with their age and stage of development and capabilities, older students can take responsibility for their own health care. Self management should follow agreement by the student and their parent/carer, the school and the student's medical/health practitioner.  
Please advise if this person's condition creates any difficulties with self management, for example, difficulty remembering to take medication at a specified time or difficulties coordinating equipment.

**Monitoring effects of Medication**

Please note: School staff do not monitor the effects of medication and will seek emergency medical assistance if concerned about a student's behaviour following medication.

Parent Statement  
The school collects personal information so as the school can plan and support the health care needs of the student. Without the consent of this information the quality of the health support provided may be affected. The information may be disclosed to relevant school staff and appropriate medical personnel, including those engaged in providing health support as well as emergency personnel, where appropriate, or where authorized or required by another law. You are able to request access to the personal information that we hold about your/your child and to request that it be corrected. Please contact the school directly or FOI Unit on 94372676.

**Authorisation:**

Name of Medical/health practitioner: \_\_\_\_\_

Professional Role: \_\_\_\_\_ Contact details: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Parent/Carer: \_\_\_\_\_

Contact details: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*If additional advice is required, please attach it to this form



Copies of all forms can be found in the links on this page, alternatively printed copies of all forms can be collected from Donna in the front office.

## Duty of Care

All NPS staff have a duty of care to our students – if we cannot establish contact with a parent/carer or emergency contact, an ambulance will be called if deemed necessary. Please ensure you make every attempt to be contactable during school hours, have voicemail set up on your phone and that your emergency contact details stored at the office are up to date.



## Our Proud Sponsor

**Northcote Primary School is proudly sponsored by Jellis Craig Inner North.**

**Jellis Craig will donate \$500 sales commission or \$350 rental fee to Northcote Primary School when a family or staff member appoints a Jellis Craig Inner North Agent to sell or lease their home throughout 2023. Please Mention you are part of our NPS village to ensure our school receives these generous donations.**

# Jellis Craig





**Northcote**  
Primary School



**Northcote Primary School is proudly sponsored throughout 2023 by Jellis Craig Inner North**

Jellis Craig will donate \$500 sales commission or \$350 rental fee to Northcote Primary School when a family or staff member appoints a Jellis Craig Inner North Agent to sell or lease their home throughout 2023. Please mention you are part of our NPS village to ensure our school receives these generous donations.

